

2014 Action Plan Community Development Block Grant Program



City of Meridian, Idaho



TABLE OF CONTENTS

EXECUTIVE SUMMARY

I.	Introduction.....	6
II.	Evaluation of Past Performance.....	9
III.	Summary of Citizen Participation Process 91.220 (b).....	11
IV.	Summary of Resources 91.220(c)(1) and (C)(2).....	13
V.	Annual Objectives 91.220 (c)(3).....	16
VI.	Description of Activities 91.220 (d) and (e).....	19
	a. Description of 2014 Public Service Activities	
	b. Description of 2014 Public Facility Activities	
	c. Description of 2014 General Program Administration	
	d. Description of 2014 Fair Housing Activities	
VII.	Geographic Distribution and Obstacles to Addressing Underserved Needs.....	25
VIII.	Additional Requirements.....	28
	a. Annual Affordable Housing Goals 91.220 (g)	
	b. Public Housing 91.220 (h)	
	c. Homeless and Special Needs 91.220 (i)	
	d. Barriers to Affordable Housing 91.220 (j)	
	e. Other Actions 91.220(k)	
IX.	Program Specific Requirements 91.220 (II)(1).....	32
	a. Program Income	
	b. Activities to Benefit LMI persons	
	c. Monitoring	

APPENDICES

Appendix A:	Tables		
	3A Summary of Specific Annual Objectives.....		34
	3B Annual Affordable Housing Completion Goals.....		36
	3C Consolidated Plan Listing of Projects.....		37
Appendix B:	Certifications.....		43
Appendix C:	SF 424.....		50
Appendix D:	Public Notices.....		54
Appendix E:	Meridian 2012-2016 CDBG Consolidated Plan Section IV.....		56
Appendix F:	Citizen Comments.....		57

EXECUTIVE SUMMARY

Executive Summary

Meridian Program Year 2014 Action Plan

As an Entitlement Community, the City of Meridian receives CDBG funds each year from the U.S. Department of Housing and Urban Development. Program Year 2014 (PY2014) funding for the City of Meridian is anticipated in the amount of \$300,091. Funds will be used to address priorities within the HUD performance measurement system to: (1) create a suitable living environment, (2) provide decent housing, and (3) create economic opportunities for the community.

During the PY2014, Meridian intends to focus on investing in public facility projects located within the LMI neighborhoods and/or benefitting the City's LMI residents. Meridian will also invest CDBG funds in public services to benefit LMI persons and to advance a suitable living environment. Non-administrative activities planned in PY2014 will focus on LMI beneficiaries and an activity to increase economic opportunities by addressing slum and blight.

The lead agency responsible for overseeing the development of this plan is the City of Meridian, with specific charge assigned to the CDBG Administrator position within the Community Development Department.

Category & Activity	Activity Total	Categorical Total
Administration & Planning (no more than 20% of Entitlement Grant)		
Administration	\$40,091.00	
Fair Housing Outreach and Education	\$3,000.00	
SUBTOTAL		\$43,091.00
Suitable Living Environment		
<i>Public Facility</i>		
Fitness Path/Meridian Elementary	\$50,000.00	\$50,000.00
<i>Public Service (no more than 15% of Entitlement Grant)</i>		
Hunger Relief/Meridian Food Bank	\$27,000.00	\$45,000.00
Homeless Case Management/CATCH	\$18,000.00	
SUBTOTAL		\$95,000.00
Economic Opportunity		
<i>Public Facility</i>		
Façade Improvements/Meridian Community Center	\$162,000.00	
SUBTOTAL		\$162,000.00
TOTAL		\$300,091.00

SECTION I
Introduction

Section I

Introduction

Purpose of this Document. The City of Meridian is a designated entitlement community by the U.S. Department of Housing and Urban Development (HUD). This designation allows the City to receive funds from HUD's Community Development Block Grant (CDBG) Program. The 2014 program year will mark the City's eighth year as an entitlement community.

Federal regulations (24 CFR § 91.200(a) and 91.220) require the City to submit an action plan each year that describes how CDBG funds will be invested in the community. The 2014 Action Plan was developed with a strong emphasis on community input, and follows the Citizen Participation Plan set forth in Meridian's 2012 – 2016 Consolidated Plan. Through this planning effort, the City has prepared strategies, which will guide program expenditures over the next Program Year (PY); October 1, 2014 through September 30, 2015.

City of Meridian CDBG Program Mission Statement. In accordance with the overarching goals of the CDBG program, as set forth in 24 CFR § 91.1(a)(1), the City's mission is to utilize CDBG funding to develop a viable urban community by providing decent housing, providing a suitable living environment, and expanding economic opportunities principally for low/moderate income (LMI) persons. The City's primary means toward this end shall be to extend and strengthen partnerships among all levels of government and the private sector, including for-profit and non-profit organizations.

Consolidated Plan. A consolidated plan must be submitted every three to five years to receive federal CDBG funds. The Consolidated Plan typically results from a collaborative process where a community can scrutinize its current situation and establish a unified vision for community development actions. The City of Meridian's Consolidated Plan spans program years 2012 through 2016 and addresses the community's most critical housing and community development needs. The PY2012 Action Plan represented the first year using the 2012 – 2016 Consolidated Plan; the PY2014 Action Plan is the third year under the current Consolidated Plan.

Action Plan. For every year identified in the Consolidated Plan, the City of Meridian is required to prepare a one-year Action Plan to notify citizens and HUD officials of the City's intended actions to occur during that specific year. The PY2014 Action Plan identifies the objectives the City hopes to achieve from October 1, 2014 through September 30, 2015, and outlines the activities the City will undertake to achieve those objectives.

Consolidated Annual Performance and Evaluation Report (CAPER). At the end of each program year, the City of Meridian prepares a Consolidated Annual Performance and Evaluation Report (CAPER) to provide information to its constituents and HUD about that year's accomplishments. This information allows HUD, city officials, and the general public to evaluate the City's

performance and determine whether the activities undertaken during the year helped to (1) meet the City's five-year goals and (2) address priority needs identified in the Consolidated Plan and the Annual Action Plan. This annual performance report, prepared with public review and comment, is submitted to HUD annually no later than December 31.

Submittal to HUD. In compliance with 24 CFR § 91.15(a), and in order to maintain continuity in its program and provide accountability to citizens, the City shall submit this action plan no later than August 16, 2014. The City shall submit on an annual basis a summary of its citizen participation and consultation process, an annual action plan, and all required certifications. At least every five years, the City shall submit a housing and homeless needs assessment, market analysis and strategic plan.

SECTION II

Evaluation of Past Performance

Section II

Evaluation of Past Performance

Since 2007, Meridian has successfully managed an average of \$248,000 in resources from its annual CDBG allocation. Over these seven years, the City's expenditures from its CDBG allocation have produced the following results:

- Assisted 13 new homeowners to purchase homes.
- Completed three façade improvement projects with the Meridian Development Corporation.
- Provided over 161,000 persons with food through the Meridian Food Bank.
- Initiated a transportation service for the local Boys and Girls Club.
- Provided scholarships to over 79 children to attend fee-based programs at the local Boys and Girls Club
- Completed 7 public facility projects.
- Completed 349 code enforcement cases within the downtown LMI area.

The City successfully produced Consolidated Annual Performance and Evaluation Reports (CAPERs) for Program Years 2007, 2008, 2009, 2010, 2011, and 2012—for the period beginning October 1, 2007 and ending September 30, 2013. The CAPERs demonstrated that over 90 percent of the funds expended during the previous program years were invested into activities benefiting low to moderate income individuals and families, well over the 70 percent statutory minimum requirement. The City did not exceed the regulatory caps of 20 percent for administration and planning. The maximum funding available under CDBG regulations, 15 percent of the annual entitlement, was made available for public service activities. The City has met its expenditure of grant funds deadlines imposed by HUD each year.

SECTION III

Summary of Citizen Participation Process

Section III

Summary of Citizen Participation Process

The City of Meridian employs a comprehensive citizen participation process for all CDBG projects and activities. The City solicits input from Meridian residents in all phases of its Community Development efforts, from the initial planning and project/program implementation to reporting and assessing accomplishments/outcomes. This process fosters the open and inclusive identification of needs and delivery of services to City residents. It also helps to ensure that the overall direction of the CDBG program is (1) consistent with residents' expectations and (2) responsive to neighborhood and stakeholder concerns.

The City works with non-profit organizations to encourage the participation of program beneficiaries, including low- and moderate-income residents. Bi-lingual services and additional assistance for persons with disabilities are available upon request.

Meridian went through an extensive citizen participation process for the development of the 2012-2016 Consolidated Plan. That process yielded valuable results and greatly shaped the formation of the City's five year plan for utilization of the grant funds.

The citizen participation process for the 2014 Action Plan followed the process identified in the City's Citizen Participation Plan, adopted with the 2012-2016 Consolidated Plan. The process consisted of the following:

2014 Dates

- **March 10:** Public CDBG Workshop to provide information and seek input from non-profit organizations and potential sub-recipients.
- **May 27:** City Council Annual Pre-draft Prioritization Meeting
- **June 16 and June 23:** Legal Notice for public comment period and public hearing published in *Valley Times* and *Idaho Statesman*.
- **June 16-July 22:** Public Comment Period on Annual Action Plan
- **July 22:** Public Hearing on Annual Action Plan

Efforts made to broaden citizen participation. Because not all residents have access to the internet or read the public notices published in the newspapers, the City designed posters to be displayed at different locations throughout LMI neighborhoods. The posters informed the public about the CDBG program, anticipated projects, and the opportunity to provide comments on the plan. The posters were displayed at the Meridian Food Bank, the Meridian Boys and Girls Club, the Meridian Library, and Meridian City Hall. In addition, the City utilized social media to reach out to citizens who might not otherwise know about the program.

Outreach process for draft plan. The City invited comment on the draft 2014 Action Plan from June 16, 2014 through July 22, 2014. Public meetings were held on May 27 and July 22, 2014 at the accessible City Hall location.

Advertising for the comment period was accomplished through the City's website and legal advertising. Advertisements announcing the availability of plans, the public hearing and comment period were published in the *Idaho Statesman* and the *Valley Times* on June 16 and 23, 2014 (see Appendix D).

The draft plans were made available at the City offices and on the City's website during the comment period. Comments were accepted via e-mail, mail and in-person at the City's Community Development Department.

Summary of comments.

Comments were submitted by Beth Geagan on behalf of the Boise City/Ada County Continuum of Care (CoC) (see Appendix F). The comments were related to Meridian's Fair Housing Action Plan and participation in the CoC's Housing Working Group. The comments were incorporated into this document in Sections VI and VIII.

SECTION IV

Summary of Resources

Section IV

Summary of Resources

The 2014 Action Plan represents an allocation of \$300,091.

Source Components of 2014 Action Plan Funds	
2014 CDBG Entitlement Grant	\$300,091
Program Income	\$0.00
Total Revenue Allocated	\$300,091

There are a number of additional funding sources that may be utilized to fund specific projects. Where these resources are known, they have been delineated within the project descriptions. The City of Meridian receives CDBG funds directly through its annual entitlement; this is the only HUD funding that the City directs toward projects. Non-profit organizations utilize other federal, state, and private grant funds. Public Housing programs including Family Self-Sufficiency, Section 8, and Public Housing Comprehensive Grants provide additional funding. Other federal funds made available for use in the city include Section 8, administered by Ada County Housing Authority and low-income housing tax credits administered by the Idaho Housing and Finance Association. There are no public housing units in Meridian. Entities in Ada County receive approximately \$965,000 in Continuum of Care funding from HUD to provide funding for transitional and permanent housing and supportive services for homeless individuals and households.

Over the years, many of the City's partner agencies and organizations have been able to leverage funds within their own budgets to make the most of the CDBG funds that they have been allocated. For the current year, the proposed funds to CATCH represent only 8% of that agency's total budget, but the CDBG allocation from the City represents an important component to increasing the services provided in Meridian. Likewise the funds allocated to the Meridian Food Bank represent a small but important component to that organization's operating budget. While the Food Bank receives many donations of food, the CDBG funds are used to purchase, in bulk, needed food supplies in order to round out the contributions from the community. When the Food Bank utilizes CDBG funding to purchase food, it is in conjunction with developed relationships with local grocery stores that provide deep discounts on the food being purchased. In this way, the CDBG funds are multiplied many times over in the benefit they are providing to those in need.

SECTION V
Annual Objectives

Section V

Annual Objectives

During Program Year 2014 the City intends to focus primarily on providing a suitable living environment for low-moderate income persons and investing in public facility improvements to address the conditions which contributed slum and blight in the downtown area. Consistent with the survey results conducted during the preparation for the 2012-2016 Consolidated Plan, the City is focusing on public facility improvements to serve LMI residents and public services for at-risk youth and LMI residents.

In previous program years the City has allocated funds to addresses Strategy 1 in the Consolidated Plan, which is to “Improve access to affordable housing opportunities for Meridian residents.” For the current program year, the CDBG Scoring Committee and the City Council determined that funds would be best utilized by investing in projects and activities to address Strategy 2 and 3 in the Consolidated Plan. Strategy 2 is to “Improve the lives of Meridian residents with special needs and residents at-risk of homelessness.” Strategy 3 is to “Improve economic opportunities in the city’s LMI areas.”

A. Suitable Living Environment Strategies

Strategy No. 2 Improve the lives of Meridian residents with special needs and residents at-risk of homelessness.

- **Objective 2.1:** Support public service activities that serve the city’s LMI residents.
 - HUD Specific Objective Category: Availability/Accessibility of Suitable Living Environment (SL-1)
 - Allocate a total of \$45,000 for: 1) hunger relief through the local food bank; \$27,000, and 2) case management for homeless families through CATCH, Inc., \$18,000
 - One Year Action Plan Outcome: 2,015 people served
- **Objective 2.2:** Invest in public facility improvements that serve persons with special needs and low income residents, as well as public facility improvements located in the city’s LMI areas or serving LMI residents.
 - HUD Specific Objective Category: Availability/Accessibility of Suitable Living Environment (SL-1)
 - Allocate \$50,000 for a public facility project to serve LMI residents and/or the LMI area.
 - One Year Action Plan Outcome: 1 public facility

B. Economic Opportunity Strategy

Strategy No. 3 Improve economic opportunities in the city's LMI areas.

- **Objective 3.2:** Invest in public facility improvements or activities in the downtown area that address one or more of the conditions which contributed to the deterioration of the area.
 - HUD Specific Objective Category: Availability/Accessibility of Economic Opportunity (EO-1)
 - Allocate \$162,000 for a public facility project (façade improvement of the Meridian Community Center) to address conditions which contributed to the deterioration of the area.
 - One Year Action Plan Outcome: 1 public facility

SECTION VI
Description of Activities

Section VI

Description of Activities

In PY2014, the City of Meridian will allocate approximately 37% of all non-administrative funds on activities that benefit low- and moderate-income persons or households, while the remaining 63% of non-administrative funds will be allocated to an activity to address slum and blight. In Program Year 2012 the city expended 99% of all non-administrative funds on activities to benefit LMI persons or households, and the city anticipates a similar percentage at the conclusion of program year 2013. Therefore, the City is confident that it will meet the required 70% expenditure to benefit LMI persons for the three-year certification cycle (Program Years 2012, 2013, and 2014). The City's PY2014 entitlement is anticipated at \$300,091. A description of all the planned activities for PY2014 is identified below.

A. Description of 2014 Public Service Activities

The City has allocated the maximum allowed amount of 15% for public service activities, \$45,000. The allocation will be divided between two public service activities to address the availability/accessibility of a suitable living environment.

Hunger Relief Program

Priority: *Suitable Living Environment, Public Services*

National Objective: *Low Moderate Income Clientele (LMC) 570.208(a)(2)(i)(B)*

Outcome Category: *Availability/Accessibility*

Outcome Measure: *2,000+ people assisted*

The City will provide support to the Meridian Food Bank in the amount of \$27,000 for the purchase of food to be distributed to persons and families in need. The Food Bank continues to experience an increase in demand due to the recession, and the provision of CDBG funding will enable to Food Bank to purchase and supply food to those in need.

Homeless Family Case Management

Priority: *Suitable Living Environment, Public Services*

National Objective: *Low Moderate Income Clientele (LMC) 570.208(a)(2)(i)(B)*

Outcome Category: *Availability/Accessibility*

Outcome Measure: *5 Households*

The City will provide support to CATCH (Charitable Assistance to Community's Homeless) in the amount of \$18,000 for the purpose of increasing staffing time for the one CATCH employee serving homeless families in Meridian. CATCH houses homeless families and provides intensive case management to address issues contributing to the family's homeless episode while preparing the family for self-sufficiency. No funds will be used for rental assistance. CATCH receives contributions from churches within the community to fund the rental assistance for the families in this program.

B. Description of 2014 Public Facility Activities

Meridian Fitness Path

Priority: *Suitable Living Environment, Public Facility*

National Objective: *Low-Moderate Income Persons, Area Benefit (LMA) 570.208(a)(1)*

Outcome Category: *Availability/Accessibility*

Outcome Measure: *1 completed public facility*

Project funds (approximately \$50,000) will be used by Meridian Elementary School (a public school) to construct a ¼ mile path in the school's west field. The path will be composed of an asphalt surface loop and will have scientifically designed stationed-based exercises. The path will also serve as a pedestrian connection between 4th Street and Pine Avenue/NW 1st Street, which is consistent with the City's Master Pathway Plan. Park and recreation facilities scored second highest on the resident survey under the community facilities category, and this project is intended to address this identified community priority and need.

Meridian Community Center Façade Improvements

Priority: *Economic Opportunity, Public Facility*

National Objective: *Slum & Blight Area 570.208(b)(1)*

Outcome Category: *Availability/Accessibility*

Outcome Measure: *1 completed public facility*

Project funds will be used by the City's Parks and Recreation Department to design and construct façade improvements for the Meridian Community Center in downtown Meridian. This project will be limited to exterior improvements only. The project is consistent with the Revitalization Plan adopted by the Meridian Development Corporation (the local Urban Renewal Agency).

C. Description of 2014 General Program Administration

City of Meridian Community Development Department

Community Development Block Grant Program

Program Administration Costs 570.206

Planning Activities 570.205

Activities include preparing required reports and planning documents, contract administration, grant management, citizen participation, sub-recipient monitoring, fair housing education, environmental reviews, and the identification and development of programs to meet the needs of the community's lower income residents. The City will budget less than the allowed 20% cap of the CDBG program. The City is allocating \$40,091 (13.3%) for administrative expenses.

D. Description of 2014 Fair Housing Activities

Fair Housing Activities 570.206(c)

The City is allocating \$3,000 for Fair Housing Activities in PY2014. In accordance with the Fair Housing Action Plan (FHAP) developed as a result of the Analysis of Impediments to Fair Housing Choice Report adopted on April 17, 2012, the table below identifies the activities the City anticipates working towards during PY2014. The activities and goals identified for PY2014 are based on the 5-year Fair Housing Action Plan; however, the City is anticipating hiring a new CDBG Administrator during the 2014 program year and all of these activities may not be achievable for a new administrator. Therefore, if the City is unable to work on some of these activities, the FHAP will be re-evaluated at the end of PY2014 in order to determine how best to proceed for PY2015.

The City of Meridian is a participating member in the Boise City/Ada County Continuum of Care. The CoC has initiated a Housing Working Group, and the Meridian CDBG Administrator will participate in this effort in order to coordinate efforts on fair housing and to leverage funds and resources within the community to create a consistent approach to address fair housing needs.

FHAP Action Item	Activities	Lead Agency/ Responsible Entity	Funding Source/ Amount	Program Year 2014 Goals
Barrier 1 (Fair Housing Related Activity/Affordable Housing) Lack of affordable housing.				
1.1 Preserve existing affordable housing units in the city.	Meet with affordable housing owners and help encourage them to not let contract on affordable units expire.	City of Meridian, CDBG Administrator	City of Meridian, CDBG Administration	Conduct at least one meeting with owners of affordable housing units in Meridian.
1.2 Convene an affordable housing task force to investigate ways to develop new affordable housing.	Identify tools that the city could implement to encourage affordable housing development in Meridian. Discuss implementation of these tools in Meridian.	City of Meridian, CDBG Administrator	City of Meridian, CDBG Administration	Identify two tools the city could use to encourage affordable housing development in Meridian.
	Present two strategies developed by the affordable housing task force to City Council for consideration.	City of Meridian, CDBG Administrator	City of Meridian, CDBG Administration	Develop and present two strategies and/or tools to City Council for consideration.
Barrier 2 (Impediment) Potential resident opposition to affordable housing development.				
2.1 Continue to participate in regional fair housing awareness campaign and tailor it current needs.	Monetarily sponsor the regional fair housing awareness campaign.	City of Meridian, CDBG Administrator	City of Meridian, CDBG Administration /\$1000	Sponsor the regional fair housing awareness campaign.
	Design and distribute flyers and display posters in Meridian specific to the current fair housing needs in Meridian.	City of Meridian, CDBG Administrator	City of Meridian, CDBG Administration /\$500	Provide flyers and posters to at least 5 landlords and 5 homeowner's associations in Meridian.
Barrier 3 (Impediment) Limited public transportation opportunities.				
3.1 Continue to stay engaged in regional transportation planning efforts, leverage local resources for local transit opportunities and seek partnerships.	Research state and federal transportation grants and determine if they could help support public transit planning efforts in Meridian.	City of Meridian Staff and Meridian Transportation Task Force	City of Meridian Staff Time	Create a list of potential transportation grants the City may be interested in applying for.
	Meet monthly with the Meridian Transportation Task Force, the ACHD Capital Improvement Citizen Advisory Committee (ACHD CICAC), the COMPASS Regional Technical Advisory Committee (COMPASS RTAC), and Meridian's Traffic Safety Task Force.	City of Meridian Planning Staff	City of Meridian Staff Time	Provide an update on any work the Meridian Transportation Task Force or other committee's may be doing related to public transportation in Meridian.
Barrier 4 (Impediment) Lack of understanding by developers and landlords about housing accessibility requirements.				
4.1 Tailor fair housing	As part of regional fair	City of Meridian,	City of	Provide flyers and list of

outreach campaign to address the needs of persons with disabilities.	housing awareness campaign, address needs of persons with disabilities, such as including information about reasonable accommodations and service animals in campaign message.	CDBG Administrator	Meridian, CDBG Administration	information sources to at least 5 landlords in Meridian.
4.2 Expand outreach and education to Meridian's landlords.	Conduct a fair housing training in Meridian specific to landlords.	City of Meridian, CDBG Administrator	City of Meridian, CDBG Administration /\$1,500	Conduct a fair housing training for at least 10 Meridian landlords in coordination with the City of Nampa.
4.3 Train City Community Development staff on ADA and fair housing design and construction guidelines.	Conduct an internal training for Community Development staff on fair housing design and construction guidelines.	City of Meridian, CDBG Administrator	City of Meridian, CDBG Administration	Conduct an internal training for at least 5 City Community Development staff.

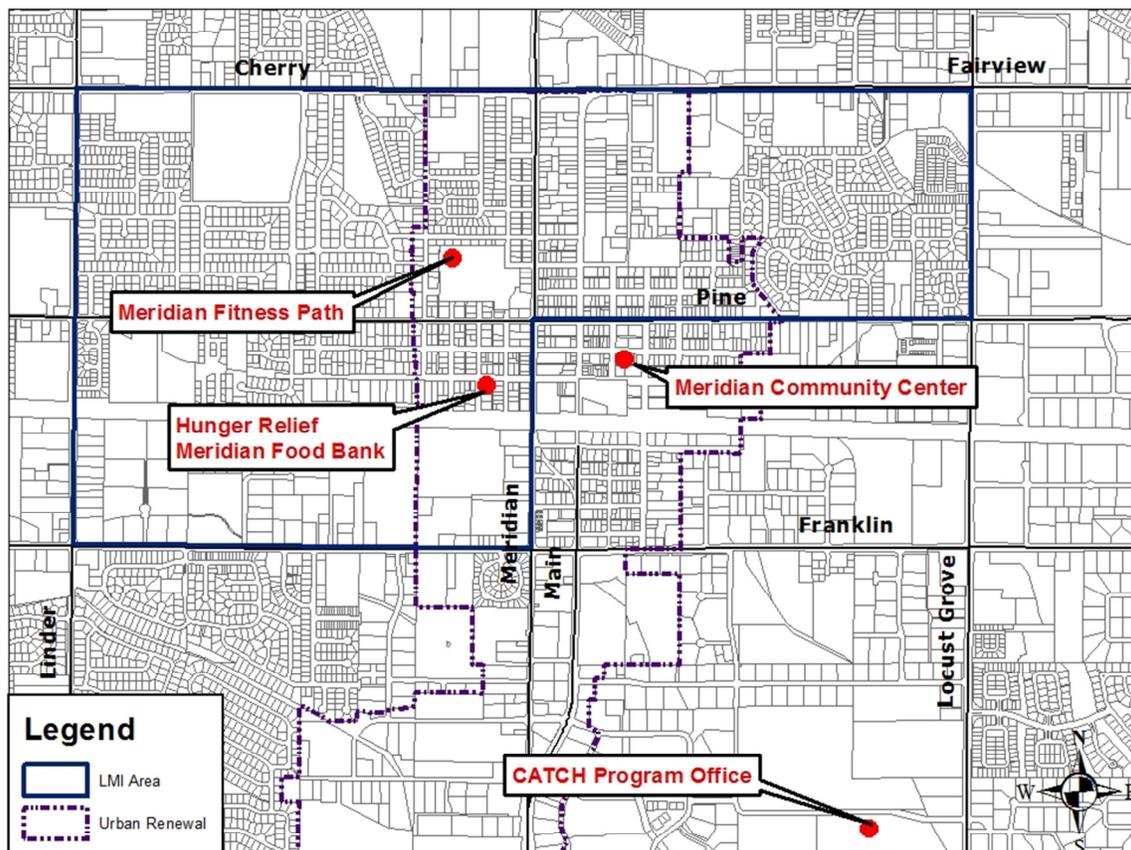
SECTION VII
Geographic Distribution and Obstacles to Addressing
Underserved Needs

Section VII

Geographic Distribution and Obstacles to Addressing Underserved Needs

The PY2014 projects which will be financed with CDBG funds are mapped below. The City intends to distribute 30% of its non-administrative CDBG funds through two activities (Meridian Food Bank and Meridian Fitness Path) within the identified LMI area in the City, 7% to benefit LMI persons or households city-wide through a public service activity (CATCH homeless program), and 63% to address slum and blight in the Urban Renewal Area through one public facility project.

2014 Distribution of Funds



As identified in the 2012-2016 Consolidated Plan (Section II, page 3), the City has no areas of minority concentration or any impact areas within the City. The Census block group with the largest proportion of non-white residents (14%) is block group 2 of Census tract 103.22, which encompasses the City's downtown business district. The Census block group with the largest proportion of Hispanic residents (14%) is block group 2 of tract 103.21. This block group lies adjacent to the city's main downtown area.

As identified in the 2012-2016 Consolidated Plan (Section IV, page 22), the City's basis for allocating investments has not and likely will not be geographically delineated within the City's boundaries.

Funding is determined upon meeting national objectives, qualifying eligible activities, and a competitive application process. The Community Development Department hosts an annual CDBG Workshop where past, current, and potential future sub-recipients are invited to attend and hear about the goals and objectives for the coming program year. After the workshop, potential sub-recipients are encouraged to apply for CDBG funding for proposed projects or activities. All eligible applications are considered for funding within the context of the broad goals and objectives established in the Consolidated Plan. Funding recommendations under the 2014 Program Year were made in consideration of the goals and outcomes of the proposed project, the need that the project addresses, how the organization plans to carry out the project, and the degree to which the project or program addressed the priorities and objectives defined in the Consolidated Plan.

Obstacles to meeting underserved needs. The greatest single obstacle to meeting underserved needs is the limited funding available to address identified needs.

SECTION VIII

Additional Requirements

Section VIII

Additional Requirements

A. Affordable Housing

The City is primarily working to address affordable housing in Program Year 2014 by focusing on the action items in the Fair Housing Action Plan as identified in Section VI, D. Although the City is not allocating any funds in PY2014 to affordable housing activities, the City will be working towards establishing partnerships with the Ada County Housing Authority (ACHA) and Neighborhood Housing Services (NHS) and continuing its participation in the Boise City/Ada County Continuum of Care (CoC) Housing Working Group. The Housing Working Group seeks to ensure barriers are understood and appropriate solutions are implemented.

The City does not plan to provide monetary assistance for rental purposes in the upcoming program year, but will continue to facilitate discussions with area residents and service providers.

B. Public Housing

The City does not plan to contribute monetarily to expanding public housing in PY2014, but will continue to encourage homeownership for eligible buyers as described above. Further, the City will participate in the regional dialogue with neighboring communities and service providers to (1) define goals and formulate a public housing strategy, (2) identify potential funding sources to implement that strategy, and (3) involve new/broader segments of the community that have not been involved in such discussions in the past.

C. Homeless and Other Special Needs

In PY2014, CDBG funds will be invested in one activity specifically targeted to the objective to serve homeless families. Funds will be utilized by CATCH for intensive case-management for families whose homeless episode originates in Meridian. CATCH is a housing-first model and rental assistance for the program is paid for by donations from local churches. This activity and approach is consistent with the strategies of the CoC.

The City's efforts to address emergency shelter and transitional housing needs of homeless individuals and families, to prevent low-income individuals and families with children from becoming homeless, to help homeless persons make the transition to permanent housing and independent living, to address chronic homelessness, and to address the special needs of non-homeless persons will occur primarily through an ongoing partnership with the Boise City/Ada County Continuum of Care (CoC). The CoC has a coordinated strategy to address the needs of homeless persons and persons at risk of homelessness. The City is not a recipient of HOPWA formula grants.

The City will participate in the CoC to identify ways of supporting area housing providers' efforts to increase affordable transitional and permanent housing facilities. The CoC works to

provide supportive housing services to address the reasons for a persons' homelessness, which may include mental illness, disabilities, or fleeing from domestic violence. This CoC operates within Ada County, in which the City of Meridian is located. As additional information is obtained regarding homelessness within Meridian, the City will determine whether other federal, state or local/private funds can be leveraged with CDBG funding to effectively address these needs within the community in future program years. So while the City has not set specific numeric goals to assist special needs populations during Program Year 2014, it does provide support for and coordinate with an existing CoC that does provide these supportive services. If one of the proposals the City chooses to fund under the CDBG grant should specifically benefit a Special Needs population (s), quantifiable goals will be established during the contracting phase.

The City of Boise serves as the Collaborative Applicant for McKinney-Vento funding and provides coordination, grant submission and reporting for the CoC. Boise's role in this process and the CoC is in response to the HEARTH Act, which consolidates three of the separate homeless assistance programs administered by HUD under the McKinney-Vento Homeless Assistance Act into a single grant program and revises the Emergency Shelter Grants program. The HEARTH Act codifies in law the Continuum of Care planning process, a longstanding part of HUD's application process to assist homeless persons by providing greater coordination in responding to their needs. The HEARTH Act also directs HUD to promulgate regulations for these new programs and processes.

The Boise City/Ada County Continuum of Care was awarded \$953,114 (Tier 1 & 2 Awards) for activities through the Supportive Housing Program, Shelter-Plus-Care Grant Program, Homeless Management Information System(s) and CoC Planning for FY 2013.

D. Barriers to Affordable Housing

As identified in Section VI, the City completed an Analysis of Impediments to Fair Housing Choice report in Spring 2012. The report identified observations and impediments along with objectives and activities to address those impediments. The CDBG Administrator will conduct the identified activities in Section VI during 2014 Program Year. The CDBG Administrator will also participate in the CoC Housing Working Group to address barriers to housing and affordable housing inventory for special needs populations.

E. Other Actions

Over the course of the upcoming program year, the City will compile and disburse information on lead-based paint hazards in order to (1) educate the public, (2) gauge the prevalence of lead paint contamination, and (3) start to address the issue within the City. There is a wealth of information already available from HUD, the State, neighboring communities, and various organizations that staff will gather and make available at City Hall, on the City's website, and at other locations throughout the community.

The City will continue to engage in the regional dialogue with neighboring communities and service providers to identify and address underserved needs, maintain affordable housing, and reduce the number of families living in poverty.

SECTION IX
Program Specific Requirements

Section IX

Program Specific Requirements

A. Program Income

None of the identified activities for the 2014 Program Year are intended to generate program income, and no past activities have ever generated program income.

B. PY2014 CDBG Activities to Benefit LMI persons

In PY2014, the City of Meridian will allocate approximately 37% of all non-administrative funds on activities that benefit low- and moderate-income persons or households, while the remaining 63% of non-administrative funds will be allocated to an activity to address slum and blight. In Program Year 2012 the city expended 99% of all non-administrative funds on activities to benefit LMI persons or households, and the city anticipates a similar percentage at the conclusion of program year 2013. Therefore, the City is confident that it will meet the required 70% expenditure to benefit LMI persons for the three-year certification cycle (Program Years 2012, 2013, and 2014).

C. Monitoring

The City will employ a combination of formal and informal procedures to ensure the effectiveness of the CDBG program. Each activity in the PY2014 Action Plan is unique, requiring different steps and participation of different partners.

The CDBG administrator will maintain regular contact with implementing partners and HUD staff to ensure that activities proposed in the Action Plan (1) comply with CDBG program requirements, (2) move forward on appropriate timelines, (3) adequately forward the goals and objectives in the Consolidated Plan, and (4) are completed successfully. As potential issues are identified, City staff will promptly contact our HUD Community Planning and Development representative to discuss appropriate ways to avoid and/or address any problems.

To ensure compliance with federal regulations, including those regarding the timeliness of expenditures, the program administrator will (1) update IDIS regularly as requests for payment disbursement and activity reimbursement are received, (2) concurrently maintain a spreadsheet that tracks collective CDBG expenditures among all program years, and (3) continue working with the Finance Department on ways to refine and improve financial monitoring procedures.

The City will maintain detailed records to enable staff, HUD, auditors and the public to determine the status of each funded activity, as well as the overall program.

The City will use a variety of techniques to monitor subrecipients and review for compliance. Expectations will be clearly outlined in sub-recipient agreements, tailored specifically to each activity and subrecipient entity. Through phone conversations, written correspondence, desk

monitoring, and on-site monitoring visits, staff will review each sub-recipient's ability to meet the program's financial, production, and overall management requirements and make necessary determinations or take necessary actions to preserve program integrity.

Appendix A--Tables

Table 3A Summary of Specific Annual Objectives

Grantee Name: City of Meridian, Idaho

Note: Activities that are not proposed for advancement in PY2014 are included in gray font.

Decent Housing with Purpose of New or Improved Availability/Accessibility (DH-1)							
Specific Objective		Source of Funds	Year	Performance Indicators	Expected Number	Actual Number	Percent Completed
DH 1.1	N/A		2012				%
			2013				%
			2014				%
			2015				%
			2016				%
			MULTI-YEAR GOAL				
Decent Housing with Purpose of New or Improved Affordability (DH-2)							
DH 2.1	Address the need for affordable housing by supporting a down payment assistance program for qualifying households.	CDBG	2012	Households	3	3	100%
			2013		1	2	200%
			2014		1		%
			2015		1		%
			2016		1		%
			MULTI-YEAR GOAL				7
Decent Housing with Purpose of New or Improved Sustainability (DH-3)							
DH 3.1	N/A		2012				%
			2013				%
			2014				%
			2015				%
			2016				%
			MULTI-YEAR GOAL				
Suitable Living Environment with Purpose of New or Improved Availability/Accessibility (SL-1)							
SL 1.1	Support public service activities that serve the city's LMI residents.		2012	People/Residents	2,000	65,000	>100%
			2013		2,045	40,000	>100 %
			2014		2,000		%
			2015		2,000		%
			2016		2,000		%
			MULTI-YEAR GOAL				10,045
Suitable Living Environment with Purpose of New or Improved Affordability (SL-2)							
SL 2.1	N/A		2012				%
			2013				%
			2014				%
			2015				%
			2016				%
			MULTI-YEAR GOAL				
Suitable Living Environment with Purpose of New or Improved Sustainability (SL-3)							
SL 3.1	Invest in public facility improvements that serve person with special needs and low income residents or are located in LMI areas.	CDBG	2012	Public Facilities	1	0	0%
			2013		3	1	%
			2014		1		%
			2015		0		%
			2016		1		%
			MULTI-YEAR GOAL				3

Economic Opportunity with Purpose of New or Improved Availability/Accessibility (EO-1)							
Specific Objective		Source of Funds	Year	Performance Indicators	Expected Number	Actual Number	Percent Completed
EO 1.1	Support public service activities that provide employment training or job creation/retention for the city's LMI residents.	CDBG	2012	People/Residents	10	7	70%
			2013		0	0	0%
			2014		5		%
			2015		5		%
			2016		0		%
			MULTI-YEAR GOAL			20	7
Economic Opportunity with Purpose of New or Improved Availability/Accessibility (EO-1)							
EO 1.2	Invest in public facility improvements or activities in the downtown area that address one or more the conditions which contributed to the deterioration of the area.		2012	Businesses or public facilities	0	0	%
			2013		1	2	200%
			2014		1		%
			2015		0		%
			2016		0		%
			MULTI-YEAR GOAL			2	2
Economic Opportunity with Purpose of New or Improved Sustainability (EO-3)							
EO 3.1	N/A		2012				%
			2013				%
			2014				%
			2015				%
			2016				%
			MULTI-YEAR GOAL				
Neighborhood Revitalization (NR-1)							
NR 1.1	N/A		2012				%
			2013				%
			2014				%
			2015				%
			2016				%
			MULTI-YEAR GOAL				
Other (O-1)							
O 1.1	N/A		2012				%
			2013				%
			2014				%
			2015				%
			2016				%
			MULTI-YEAR GOAL				
Other (O-2)							
O 2.1	N/A		2012				%
			2013				%
			2014				%
			2015				%
			2016				%
			MULTI-YEAR GOAL				

Table 3B Annual Affordable Housing Completion Goals

Grantee Name: Program Year:	Expected Annual Number of Units To Be Completed	Actual Annual Number of Units Completed	Resources used during the period			
			CDBG	HOME	ESG	HOPWA
BENEFICIARY GOALS (Sec. 215 Only)						
Homeless households			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Non-homeless households			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special needs households			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total Sec. 215 Beneficiaries*			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RENTAL GOALS (Sec. 215 Only)						
Acquisition of existing units			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Total Sec. 215 Affordable Rental			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HOME OWNER GOALS (Sec. 215 Only)						
Acquisition of existing units			<input type="checkbox"/>	<input type="checkbox"/>		
Production of new units			<input type="checkbox"/>	<input type="checkbox"/>		
Rehabilitation of existing units			<input type="checkbox"/>	<input type="checkbox"/>		
Homebuyer Assistance			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Total Sec. 215 Affordable Owner			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
COMBINED RENTAL AND OWNER GOALS (Sec. 215 Only)						
Acquisition of existing units			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Homebuyer Assistance			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Combined Total Sec. 215 Goals*			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
OVERALL HOUSING GOALS (Sec. 215 + Other Affordable Housing)						
Annual Rental Housing Goal			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Annual Owner Housing Goal			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total Overall Housing Goal			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Table 3C

Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Meridian, Idaho

Priority Need: Program Administration

Project Title: PY2014 Program Administration

Description:

The City's overall CDBG program management, coordination, monitoring, reporting, and evaluation will include the following types of assistance:

- Coordinating Fair Housing activities with regional partners
- Ensuring compliance with the adopted Consolidated Plan
- Preparing program budgets, schedules and amendments
- Evaluating program results against stated objectives
- Monitoring program activities for progress and compliance; audit and monitoring findings
- Preparing reports and other documents for submission to HUD
- Developing agreements to carry out program activities

Objective Category: Suitable Living Environment Decent Housing Economic Opportunity

Outcome Category: Availability/Accessibility Affordability Sustainability

Location/Target Area
Citywide as applicable

HUD Objective Number	Project ID	Funding Sources	
			CDBG
HUD Matrix Code	CDBG Citation	ESG	
21A	24 CFR § 570.206	HOME	
Type of Recipient	C DBG National Objective	HOPWA	
Entitlement	N/A	Total Formula	<u>\$40,091</u>
Start Date	Completion Date	Prior Year Funds	
10/1/2014	9/30/2015	Assisted Housing	
Performance Indicator	Annual Units	PHA	
N/A	N/A	Other Funding	
Local ID	Units Upon Completion	Total	<u>\$40,091</u>
	N/A		

The primary purpose of the project is to help:

The Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C

Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Meridian, Idaho

Priority Need: Affirmatively Furthering Fair Housing

Project Title: Fair Housing Activities

Description:

In order to affirmatively further fair housing and address the impediments that may hinder fair housing, the City will undertake the following activities in PY2014:

- Meet with affordable housing task force quarterly to discuss strategies for developing new affordable housing units in Meridian.
- Monetarily sponsor the regional fair housing awareness campaign.
- Meet monthly with the Meridian Transportation Task Force, the ACHD Capital Improvement Citizen Advisory Committee (ACHD CICAC), the COMPASS Regional Technical Advisory Committee (COMPASS RTAC), and Meridian's Traffic Safety Task Force.
- Conduct an internal training for Community Development (CD) staff on fair housing design and construction guidelines.

Objective Category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome Category: Availability/Accessibility Affordability Sustainability

Location/Target Area

Citywide as applicable

HUD Objective Number	Project ID	Funding Sources	
		CDBG	<u>\$3,000</u>
HUD Matrix Code	CDBG Citation	ESG	
21D	24 CFR § 570.206	HOME	
Type of Recipient	C DBG National Objective	HOPWA	
Entitlement	N/A	Total Formula	<u>\$3,000</u>
Start Date	Completion Date	Prior Year Funds	
10/1/2014	9/30/2015	Assisted Housing	
Performance Indicator	Annual Units	PHA	
N/A	N/A	Other Funding	
Local ID	Units Upon Completion	Total	<u>\$3,000</u>
	N/A		

The primary purpose of the project is to help:

The Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C

Consolidated Plan Listing of Projects

Jurisdiction’s Name: City of Meridian, Idaho
Priority Need: Suitable Living Environment—Public Facility
Project Title: Meridian Fitness Path

Description:

Meridian Elementary School (a public school) will utilize funds to design and construct a ¼ mile fitness loop path with scientifically designed stationed based exercises in the school’s west field.

Objective Category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome Category: Availability/Accessibility Affordability Sustainability

Location/Target Area

1035 NW 1st Street, Census Tract 103.22, Block Group 1—Fitness Path location
 Service area includes Census Tract 103.22, Block Groups 1 & 2 and 103.21, Block Groups 1 & 2

HUD Objective Number SL 3	Project ID	Funding Sources CDBG <u>\$50,000</u> ESG HOME HOPWA Total Formula <u>\$50,000</u> Prior Year Funds Assisted Housing PHA Other Funding Total <u>\$50,000</u>
HUD Matrix Code 03F	CDBG Citation 24 CFR § 570.201(c)	
Type of Recipient Subrecipient	CDBG National Objective LMA	
Start Date 10/1/2014	Completion Date 9/30/2015	
Performance Indicator Public facility	Annual Units 1	
Local ID	Units Upon Completion 1 public facility	

The primary purpose of the project is to help:

The Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C

Consolidated Plan Listing of Projects

Jurisdiction’s Name: City of Meridian, Idaho
Priority Need: Economic Opportunity—Public Facility
Project Title: Meridian Community Center Façade Improvements

Description:

The City of Meridian Parks and Recreation Department will use the CDBG funding to design and construct façade improvements to the Meridian Community Center in downtown Meridian.

Objective Category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome Category: Availability/Accessibility Affordability Sustainability

Location/Target Area

201 E. Idaho Avenue, Census Tract 103.21, Block Group 1

HUD Objective Number EO-1	Project ID	Funding Sources CDBG <u>\$162,000</u> ESG HOME HOPWA Total Formula <u>\$162,000</u> Prior Year Funds Assisted Housing PHA Other Funding Total <u>\$162,000</u>
HUD Matrix Code 14E	CDBG Citation 24 CFR § 570.202(a)(3)	
Type of Recipient Entitlement	CDBG National Objective SBA	
Start Date 10/1/2014	Completion Date 12/30/2015	
Performance Indicator Public facility	Annual Units 1	
Local ID	Units Upon Completion 1 public facility	

The primary purpose of the project is to help:

The Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C

Consolidated Plan Listing of Projects

Jurisdiction’s Name: City of Meridian, Idaho
Priority Need: Suitable Living Environment—Public Services
Project Title: Hunger Relief, Meridian Food Bank

Description:

CDBG funding will assist the Meridian Food Bank in purchasing food and supplies related to their primary function: providing food to individuals and families in need.

Objective Category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome Category: Availability/Accessibility Affordability Sustainability

Location/Target Area

Meridian Food Bank, 133 W. Broadway Avenue, Census Tract 103.22, Block Group 2

HUD Objective Number SL 1	Project ID	Funding Sources CDBG <u>\$27,000</u> ESG HOME HOPWA Total Formula <u>\$27,000</u> Prior Year Funds Assisted Housing PHA Other Funding Total <u>\$27,000</u>
HUD Matrix Code 05W	CDBG Citation 24 CFR § 570.201(e)	
Type of Recipient Subrecipient	CDBG National Objective LMC	
Start Date 10/1/2014	Completion Date 9/30/2015	
Performance Indicator People	Annual Units 2,000	
Local ID	Units Upon Completion 2,000	

The primary purpose of the project is to help:

The Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C

Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Meridian, Idaho

Priority Need: Suitable Living Environment—Public Services

Project Title: Homeless Family Case Management--CATCH

Description:

CDBG Funding will be utilized by CATCH to pay for staffing costs in order to increase the number of homeless families served in Meridian by this program. CATCH staff will provide intensive case management through a housing-first model for families who have become homeless in Meridian.

Objective Category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome Category: Availability/Accessibility Affordability Sustainability

Location/Target Area
 City-wide as applicable

HUD Objective Number SL 1	Project ID	Funding Sources	
HUD Matrix Code 05	CDBG Citation 24 CFR § 570.201(e)	CDBG	<u>\$18,000</u>
Type of Recipient Subrecipient	CDBG National Objective LMC	ESG HOME HOPWA	
Start Date 10/1/2014	Completion Date 9/30/2015	Total Formula	<u>\$18,000</u>
Performance Indicator Households	Annual Units 5	Prior Year Funds Assisted Housing PHA	
Local ID	Units Upon Completion 5	Other Funding	
		Total	<u>\$18,000</u>

The primary purpose of the project is to help:

The Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Appendix B

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan --It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace --It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about
 - (a) The dangers of drug abuse in the workplace;
 - (b) The grantee's policy of maintaining a drug-free workplace;
 - (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will
 - (a) Abide by the terms of the statement; and
 - (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has

designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted

- (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
- (b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 --It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

Signature/Authorized Official

Date

Title

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation --It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan --Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan --It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds --It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2012, 2013, and 2014, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the

public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force --It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws --The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint --Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

Compliance with Laws --It will comply with applicable laws.

Signature/Authorized Official

Date

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING AND DRUG-FREE WORKPLACE REQUIREMENTS:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

B. Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code) 33 E. Broadway Avenue, Meridian, Idaho 83642

Check if there are workplaces on file that are not identified here.

This information with regard to the drug-free workplace is required by 24 CFR part 21.

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

"Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Appendix C

Application for Federal Assistance SF-424	
Version 02	
*1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	*2. Type of Application * If Revision, select appropriate letter(s) <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation *Other (Specify) <input type="checkbox"/> Revision _____
3. Date Received:	4. Applicant Identifier:
5a. Federal Entity Identifier:	*5b. Federal Award Identifier:
State Use Only:	
6. Date Received by State:	7. State Application Identifier:
8. APPLICANT INFORMATION:	
*a. Legal Name: CITY OF MERIDIAN, IDAHO	
*b. Employer/Taxpayer Identification Number (EIN/TIN): 82-6000225	*c. Organizational DUNS: 028 451 367
d. Address:	
*Street 1:	<u>33 E. Broadway</u>
Street 2:	_____
*City:	<u>Meridian</u>
County:	<u>Ada</u>
*State:	<u>Idaho</u>
Province:	_____
*Country:	<u>USA</u>
*Zip / Postal Code	<u>83642</u>
e. Organizational Unit:	
Department Name: Meridian Community Development Department	Division Name:
f. Name and contact information of person to be contacted on matters involving this application:	

Prefix: _____	*First Name: <u>Lori</u> _____
Middle Name: _____	
*Last Name: <u>Den Hartog</u> _____	
Suffix: _____	
Title: CDBG Administrator	
Organizational Affiliation:	
*Telephone Number: 208-884-5533	Fax Number: 208-888-6854
*Email: <u>Idenhartog@meridiacity.org</u>	

OMB Number: 4040-0004
Expiration Date: 01/31/2009

Application for Federal Assistance SF-424 Version 02
<p>*9. Type of Applicant 1: Select Applicant Type: C. City or Township Government</p> <p>Type of Applicant 2: Select Applicant Type:</p> <p>Type of Applicant 3: Select Applicant Type:</p> <p>*Other (Specify)</p>
<p>*10 Name of Federal Agency: HUD</p>
<p>11. Catalog of Federal Domestic Assistance Number: _____</p> <p>CFDA Title: _____</p>
<p>*12 Funding Opportunity Number: <u>14.218</u></p> <p>*Title: <u>COMMUNITY DEVELOPMENT BLOCK GRANT/ENTITLEMENT GRANTS</u></p>

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

CITY OF MERIDIAN, IDAHO

***15. Descriptive Title of Applicant's Project:**

Investment funds to create/sustain suitable living environments, expand affordable housing opportunities, eliminate slum and blight, and administer the CDBG program.

Application for Federal Assistance SF-424

Version 02

16. Congressional Districts Of:

*a. Applicant: 1

*b. Program/Project: 1

17. Proposed Project:

*a. Start Date: 10/01/2014

*b. End Date: 09/30/2015

18. Estimated Funding (\$):

*a. Federal \$300,091

*b. Applicant _____

*c. State _____

*d. Local _____

*e. Other _____

*f. Program Income _____

*g. TOTAL _____

300,091

***19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

a. This application was made available to the State under the Executive Order 12372 Process for review on _____

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

c. Program is not covered by E. O. 12372

***20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)**

Yes No

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions

Authorized Representative:

Prefix: _____ *First Name: Tammy _____

Middle Name: _____

*Last Name: De Weerd _____

Suffix: _____

*Title: Mayor

*Telephone Number: 208-888-4433 Fax Number: 208-884-8723

* Email: deweerdt@meridiancity.org

*Signature of Authorized Representative: _____ *Date Signed: _____

Appendix D

Public Notices

Idaho Statesman
 The Newspaper of the Treasure Valley
 IDAHOSTATESMAN.COM
 PO Box 40, Boise, ID 83707-0040

LEGAL PROOF OF PUBLICATION

Account #	Ad Number	Identification	PO	Amount	Cols	Lines
262513	0001085426	LEGAL NOTICE CITY OF MERIDIAN NOTI	CDBG Block Grant	\$124.73	1	77

Attention: LORI DEN HARTOG
 CITY OF MERIDIAN / RETAIL
 33 E BROADWAY AVE STE 308
 MERIDIAN, ID 836422619

**LEGAL NOTICE
 CITY OF MERIDIAN
 NOTICE OF PUBLIC HEARING
 AND
 PUBLIC COMMENT PERIOD**

**Regarding Meridian's
 Community Development Block
 Grant (CDBG) Program**

The City of Meridian has been awarded a Community Development Block Grant (CDBG) by the U.S. Department of Housing and Urban Development (HUD) for the period of 2014 through 2016. The CDBG program is designed to assist low and moderate income households, the elderly, the disabled, and the homeless. The City of Meridian is currently in the process of developing a draft plan for the 2014 Annual Action Plan. The draft plan will be available for public review and comment during the public comment period.

ALL CITIZENS ARE INVITED to attend a public hearing on Tuesday, July 22, 2014, at 6:00 P.M. in the Meridian City Council Chambers, Meridian City Hall, 33 E. Broadway Avenue, Meridian, Idaho, regarding the 2014 Annual Action Plan. Special invitation is extended to persons with disabilities, residents of assisted housing, and Meridian business and property owners. Meridian City Hall is a handicapped accessible facility. Individuals requiring accommodation of physical, sight, or hearing impairments or language interpretation please contact the City Clerk at (208) 888-4433. All citizens may review the draft plan and provide testimony. Copies of the draft plan will be available June 16, 2014 at the Meridian City Hall in the Community Development Department, and on the City's CDBG website, <http://www.meridiancity.org/cdbg>.

A PUBLIC COMMENT PERIOD WILL BE OPEN FROM JUNE 16, 2014 THROUGH JULY 22, 2014. During this period, all comments should be addressed to Lori Den Hartog in the City Community Development Department, who may be contacted by mail: City of Meridian, Community Development Department, 33 E. Broadway Ave., Ste.102, Meridian, ID 83642; by phone: (208) 884-5533; by fax: (208) 888-6854; or by e-mail: ldenhartog@meridiancity.org.

Pub. June 16,23, 2014
 0001085426.01



JANICE HILDRETH, being duly sworn, deposes and says: That she is the Principal Clerk of The Idaho Statesman, a daily newspaper printed and published at Boise, Ada County, State of Idaho, and having a general circulation therein, and which said newspaper has been continuously and uninterruptedly published in said County during a period of twelve consecutive months prior to the first publication of the notice, a copy of which is attached hereto that said notice was published in The Idaho Statesman, in conformity with Section 60-106, Idaho Code, as amended, for:

2 insertions
 Beginning issue of: 06/16/2014
 Ending issue of: 06/23/2014
Janice Hildreth
 (Legals Clerk)

STATE OF IDAHO)
) ss
 COUNTY OF ADA)
 On this 23rd day of June in the year of 2014 before me, a Notary Public, personally appeared before me Janice Hildreth known or identified to me to be the person whose name subscribe to the within instrument, and being by first duly sworn, declared that the statements therein are true, and acknowledged to me that she executed the same.
Heather Harradine
 Notary Public FOR Idaho
 Residing at: Boise, Idaho
 My Commission expires: 2/11/2020

LEGAL ADVERTISING PROOF OF PUBLICATION

Account: City of Meridian Identification: Notice of Public Hearing and Public Comment Period
 Address: 33 E. Broadway Ave Run Dates: 06-16 & 06-23 2014 Re-Meridian's CDBG Program
Meridian, Idaho
83642 Number Lines 60 Amount \$57.60
 Attention: _____ Other 108.00

CITY OF MERIDIAN 6-23 2014
NOTICE OF PUBLIC HEARING AND PUBLIC COMMENT PERIOD
 Regarding Meridian's Community Development Block Grant (CDBG) Program

The City of Meridian has been designated an Entitlement Community by the U.S. Department of Housing and Urban Development (HUD). This designation allows the City to receive funds annually from HUD's Community Development Block Grant (CDBG) Program. The City anticipates that it will receive an allocation of \$300,091 on October 1, 2014.

In order to receive these funds, the City must submit to HUD an Annual Action Plan identifying the projects and goals the City will undertake to create new jobs, increase affordable and accessible housing and revitalize Meridian neighborhoods during the next Program Year.

ALL CITIZENS ARE INVITED to attend a public hearing on Tuesday, July 22, 2014, at 6:00 PM., in the Meridian City Council Chambers, Meridian City Hall, 33 E. Broadway Avenue, Meridian, Idaho, regarding the 2014 Annual Action Plan. Special invitation is extended to persons with disabilities, residents of assisted housing, and Meridian business and property owners. Meridian City Hall is a handicapped accessible facility. Individuals requiring accommodation of physical, sight, or hearing impairments or language interpretation please contact the City Clerk at (208) 888-4433. All citizens may review the draft plan and provide testimony. Copies of the draft plan will be available June 16, 2014 at the Meridian City Hall in the Community Development Department, and on the City's CDBG web site, <http://www.meridiancity.org/cdbg>.

A PUBLIC COMMENT PERIOD WILL BE OPEN FROM JUNE 16, 2014 THROUGH July 22, 2014. During this period, all comments should be addressed to Lori Den Hartog in the City Community Development Department, who may be contacted by mail: City of Meridian, Community Development Department, 33 E. Broadway Ave., Ste. 102, Meridian, ID 83642; by phone: (208) 884-5533; by fax: (208) 888-6854; or by e-mail: ldenhartog@meridiancity.org.

Valley Times publish: June 16 and 23, 2014
 Idaho Statesman publish: June 16 and 23, 2014

Frank Thomason, being duly sworn, deposes and says: That he is the Principal Clerk of the Valley Times, a weekly newspaper published at Meridian, Idaho, in the County of Ada, State of Idaho; that the said newspaper is in general circulation in the said County of Ada, and in the vicinity of Meridian, Eagle, and has been uninterruptedly published in said County during a period of 10 consecutive weeks prior to the first publication of said notice, a copy of which is attached hereto and that the notice was published in the said newspaper in conformity with Section 60-108, Idaho Code, as amended, for 2 time(s) and the entire issue of said paper, and the newspaper proper, and not in a condensed or abridged form, and that said notice was published on the following dates:
June 16, 2014
2
June 23, 2014
 Frank Thomason



and being by me first duly sworn, declared that the statements herein are true, and acknowledged to me that he executed the same.

Polly A. Peterson
 Notary Public for Idaho
 Residing at Boise, ID
 My Commission expires: 5/27/17

Appendix E

Meridian 2012-2016 CDBG Consolidated Plan Section IV

See Enclosures

Appendix F

Public Comments

See Enclosures

SECTION IV.

Five-year Strategic Plan

This document serves as the Strategic Plan for the City of Meridian's 2012-2016 Five-year Consolidated Plan. This document is organized as follows:

- 1) The first section contains the required language for HUD Consolidated Plans.
- 2) The remainder of the document contains the priority needs, strategies and objectives organized by:
 - General Strategies and Geographic Allocation;
 - Housing;
 - Public Housing;
 - Homelessness;
 - Non-Homeless Special Needs Populations;
 - Community Development; and
 - Other strategies: Reducing Barriers to Housing, Addressing Lead Based Paint Hazards, Antipoverty Strategy, Institutional Structure and Resources.

Mission: This Strategic Plan is part of the five-year City of Meridian Consolidated Plan and Action Plan, covering program years 2012-2016. The City receives the Community Development Block Grant (CDBG) directly from the U.S. Department of Housing and Urban Development (HUD). The City is required to complete a Consolidated Plan, Five-year Strategic Plan and Annual Action Plan prior to receiving the block grant funding. These documents describe the housing and community development needs in the city and outline how the city proposes to use the HUD block grant to fulfill the needs.

The City of Meridian has elected to use a five-year Consolidated Planning period. The City's program year start date is October 1; the end date is September 30.

Consultation, Institutional Structure and Coordination 91.200(b)

Identify agencies, groups, and organizations that participated in the process.

The City of Meridian conducted an extensive outreach effort to ensure full participation from the community in the development of the Consolidated Plan. The public input effort included a resident survey, social services stakeholder survey and a focus group with social service stakeholders that work directly with Meridian's lowest income households. Below each item (General, Homeless Strategy, Metropolitan Planning, HOPWA, Public Housing), the organizations and agencies that participated in the Consolidated Plan process are listed.

General §91.100 (a)(1). Consult with public and private agencies that provide health services, social and fair housing services (including those focusing on services to children, elderly persons, persons with disabilities, persons with HIV/AIDS and their families, homeless persons) during the preparation of the plan. A full list of organizations consulted during the consolidated plan process is listed in Figure IV-1.

Figure IV-1.
Organizations Consulted During Five-Year Consolidated Plan Process

Organizations Contacted	Other Distribution Mediums
Ada County Boys and Girls Club	City of Meridian website
Boise City/Ada County Housing Authority	City of Meridian electronic newsletter
Chief Joseph Elementary School	City of Meridian Facebook page
City of Meridian City Clerk	City of Meridian Twitter page
City of Meridian Planning Department	HOA email distribution lists
El Ada Community Action Partnership	Press release to local newspapers
Friends In Action	Public school email list
Idaho Leagal Aid Services	
Idaho Office for Refugees	
Intermountain Fair Housing Council	
Linder Elementary School	
Meridian Community Center	
Meridian Elementary School	
Meridian Food Bank	
Meridian High School	
Meridian Library	
Meridian Middle School	
Meridian Senior Center	
Terry Reilly Health Services	
United Way of Treasure Valley	

Source: City of Meridian and BBC Research & Consulting.

Homeless strategy §91.100 (a)(2). Consult with public and private agencies that provide assisted housing, health services, and social services to determine what resources are available to address the needs of any persons that are chronically homeless.

Participants: Boise City/Ada County Continuum of Care Coordinating Team, Terry Reilly Health Services, Meridian School District McKinney-Vento Homeless Coordinator

Metropolitan planning §91.100 (a)(5). Consult with adjacent units of general local government, including local government agencies with metropolitan-wide planning responsibilities, particularly for problems and solutions that go beyond a single jurisdiction, i.e. transportation, workforce development, economic development, etc.

Participants: Community Planning Association of Southwest Idaho (COMPASS), Idaho Department of Labor, Boise Valley Economic Partnership, Idaho Office for Refugees, Idaho Housing and Finance Association (IHFA), Mercy Housing, Meridian Development Corporation, City of Meridian Planning Department, Meridian School District, Northwest Real Estate Capital Corporation, Neighborhood Housing Services, City of Boise, City of Nampa and the Idaho Department of Health and Welfare

HOPWA §91.100 (b). *Largest city in EMSA consult broadly to develop metropolitan-wide strategy for addressing needs of persons with HIV/AIDS and their families.*

N/A; The Housing Opportunities for Persons with HIV/AIDS (HOPWA) is a HUD Formula Program which uses a statutorily-mandated method to allocate fund to eligible cities on behalf of their metropolitan areas and to eligible States to address the specific needs of persons living with HIV/AIDS and their families. The City of Meridian is not an eligible applicant.

Public housing §91.100 (c). *Consult with the local public housing agency concerning public housing needs, planned programs, and activities.*

The Boise City Ada County Housing Authority was consulted throughout the Consolidated Plan development process.

The following table summarizes the organizations the City of Meridian consulted with during the development of the 2012-2016 Consolidated Plan.

**Figure IV-2.
Consolidated
Plan Consultation**

Source:
City of Meridian and BBC
Research & Consulting.

Consultation			
24CFR	Requirement	Yes	No
91.100(a)(1)	Housing Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Social Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Fair Housing Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Health Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Homeless Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>
91.100(a)(2)*	Chronically Homeless	<input checked="" type="checkbox"/>	<input type="checkbox"/>
91.100(a)(3)**	Lead-based Paint	<input checked="" type="checkbox"/>	<input type="checkbox"/>
91.100(a)(4)***	Adjacent Government	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	State (Non-housing)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	County (Metro. City)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
91.100(a)(5)	Metro. Planning Agencies	<input checked="" type="checkbox"/>	<input type="checkbox"/>
91.100(b)	HOPWA	<input checked="" type="checkbox"/>	<input type="checkbox"/>
91.100(c)	PHA Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Did the grantee indicate that it consulted with other organizations that provide housing and supportive services to special needs populations (including elderly persons, persons with disabilities, persons with HIV/AIDS, homeless persons)? Yes.

Did the grantee consult with Public Housing Agencies during Consolidated Plan development? Yes, the Boise City Ada County Housing Authority was consulted.

Did the grantee consult with statelocal health and child welfare agencies on lead based paint issues? Yes, the State of Idaho Department of Health and Welfare was consulted.

Citizen Participation 91.200 (b)

Based on the jurisdiction's current citizen participation plan, provide a summary of the citizen participation process used in the development of the Consolidated Plan. Include a description of actions taken to encourage participation of all its residents, including the following:

- *Low and moderate income residents where housing and community development funds may be spent;*
- *Minorities and non-English speaking persons, as well as persons with disabilities;*
- *Local and regional institutions and other organizations (including businesses, developers, community and faith-based organizations);*
- *Residents of public and assisted housing developments and recipients of tenant-based assistance; and*
- *Residents of targeted revitalization areas.*

This section discusses input from citizens, stakeholders and service providers regarding the development of the Five-year Consolidated Plan. Public input was gathered in the following ways:

- A resident survey was distributed online and on paper between November 16th and December 15th of 2011—330 residents participated in the survey;
- An online stakeholder survey was promoted by city staff and BBC in fall 2011—15 housing and social service professionals responded; and
- A focus group and in-depth interviews with service providers and housing developers were conducted in fall and winter 2011—11 individuals participated.

The resident survey was an important piece of the citizen participation process. As such, the city implemented an extensive survey distribution process to ensure all residents, including the city's lowest income residents, were aware of the resident survey. A variety of organizations and mediums were used to publicize and distribute the resident survey. They are summarized in Figure III-1.

**Figure IV-3.
Survey Distribution,
City of Meridian,
2011**

Source:
BBC Research & Consulting and
City of Meridian.

Organizations Contacted	Other Distribution Mediums
Ada County Boys and Girls Club	City of Meridian website
Boise City/Ada County Housing Authority	City of Meridian electronic newsletter
Chief Joseph Elementary School	City of Meridian Facebook page
City of Meridian City Clerk	City of Meridian Twitter page
City of Meridian Planning Department	HOA email distribution lists
El Ada Community Action Partnership	Press release to local newspapers
Friends in Action	Public school email list
Idaho Legal Aid Services	Utility bills
Idaho Office for Refugees	
Intermountain Fair Housing Council	
Linder Elementary School	
Meridian Community Center	
Meridian Elementary School	
Meridian Food Bank	
Meridian High School	
Meridian Library	
Meridian Middle School	
Meridian Senior Center	
Terry Reilly Health Services	
United Way of Treasure Valley	

Section III of the Consolidated Plan provides more information on the citizen participation plan. It also provides detailed results of the resident survey and social service stakeholder outreach.

Provide a description of the process used to allow citizens to review and submit comments on the proposed consolidated plan, including how the plan (or a summary of the plan) was published for review; the dates, times and locations of a public hearing, or hearings; when and how notice was provided to citizens of the hearing(s); the dates of the 30 day citizen comment period, and if technical assistance was provided to groups developing proposals for funding assistance under the consolidated plan and how this assistance was provided.

The city conducted outreach prior to drafting the Consolidated Plan to determine needs in the community and the potential to align resources to meet those needs. The resident survey was administered between November 16th and December 15th of 2011. The survey asked residents to identify the level of need for a variety of CDBG-eligible activities falling within the following categories: community facilities, infrastructure, special needs, community services, neighborhood services, businesses and jobs and housing. A total of 330 residents participated in the survey.

On March 7, 2012, the draft of the Consolidated Plan Priorities was presented to the Meridian City Council for consideration and comment. The City Council Meeting was conducted at the Meridian City Hall at 7 p.m. The public was notified of this public comment opportunity through official public notices in the local newspapers and through notice on the City's CDBG website and the City's monthly newsletter which is distributed electronically to the residents who subscribe to that service. The complete draft of the Consolidated Plan Priorities was provided on the City's CDBG website. Citizens were invited to provide input via phone, standard mail, e-mail, or in person at the City Council meeting.

On March 15, 2012, the City hosted a CDBG workshop from 10 a.m. to 12 p.m. at Meridian City Hall for all past, current, and potentially interested sub-recipients and/or community members or partners to discuss the draft Consolidated Plan Priorities and the process for the 2012 CDBG Program Year. Invitations were sent via e-mail to all available City of Meridian CDBG contacts. Participants of the workshop were encouraged to provide comments and feedback on the draft Consolidated Plan Priorities.

On May 15, 2012, the Meridian City Council conducted a pre-draft public hearing for the Consolidated Plan (2012-2016) and the Annual Action Plan for Program Year 2012. This hearing took place at the Meridian City Hall at 7 p.m., and was advertised through official public notices in the local newspapers and through notice on the City's CDBG website. In addition, the City CDBG staff sent out an e-mail notice to all City CDBG contacts of the hearing and provided a web link to the pre-draft documents. Copies of the pre-draft documents were made available at the Meridian Library and Meridian City Hall.

On June 19, 2012, the Meridian City Council conducted a public hearing and officially opened the 30-day public comment period on the Consolidated Plan (2012-2016). This hearing took place at the Meridian City Hall at 7 p.m., and was advertised through official public notices in the local newspapers and through notice on the City's CDBG website. In addition, the City CDBG staff sent out an e-mail notice to all City CDBG contacts of the hearing and provided a web link to the complete Consolidated Plan document. Copies of the complete Consolidated Plan document were made available at the Meridian Library and Meridian City Hall.

On July 24, 2012, the Meridian City Council conducted the final public hearing and closed the minimum 30-day public comment period. This public hearing took place at the Meridian City Hall at 7 p.m.

Efforts made to broaden citizen participation. The city made a strong effort to encourage citizen participation in the development of the Consolidated Plan. The resident survey was publicized in utility bills mailed out to all residents of Meridian. An email blast was sent to all parents in schools located within the city. City staff distributed flyers with a link to the online survey throughout the city including City Hall and the Meridian Food Bank. The city used its social media outlets to promote the survey (e.g., Facebook, Twitter, electronic newsletter). Finally, the survey was heavily promoted to social service providers, and the city encouraged providers to distribute the survey to its clients.

Provide a summary of citizen comments or views received on the plan and explain any comments not accepted and reasons why these comments were not accepted.

Please refer to Section III for a summary of comments received from stakeholders and citizens during the development of the Plan, as well as an analysis of citizen survey. Written and verbal comments regarding the plan, including those received during the 30-day public comment period and at public hearings, are included in Appendix A.

During the 30-day public comment period, all comments received in person, by mail, and email were considered in the development of the Consolidated Plan.

Institutional Structure 91.215 (k)

Provide a concise summary of the institutional structure through which the jurisdiction will carry out its consolidated plan, including private industry, non-profit organizations, community and faith-based organizations, and public institutions.

Administration. The city's Department of Community Development Planning Division is responsible for the development and monitoring of the Consolidated Plan, the Annual Action Plans, the year-end CAPER, the IDIS reporting process, and monitoring. Staff will be responsible for citizen participation and fair housing outreach and implementation activities. Staff will coordinate on an ongoing basis with the Mayor's Office, City Council, City Clerk, Public Works, Parks and Recreation, and Public Safety Departments to address the identified priority community needs.

Public, non-profit service providers. Staff will implement the Annual Action Plan elements with the support of community partners. Projects and activities will be a collaborative effort with other city Departments, public entities, non-profits, social service providers, health care agencies and private sector entities.

Private sector. Staff will implement the Annual Action Plan elements with the support of some private sector partners. Projects and activities will be a collaborative effort with other city Departments, public entities, non-profits, social service providers, health care agencies and private sector entities.

Provide an assessment of the strengths and gaps in the delivery system.

The city believes the current institutional structure to be a competent and capable mechanism to administer the CDBG funds. Should gaps in the service be identified, the city will work to remedy those shortcomings in an effort to insure smooth operations within both the administration and service delivery components of the program.

It should be noted that when conducting the outreach activities to encourage citizen participation for the Consolidated Plan development, new entities, organizations and service providers were identified who expressed an interest in better serving Meridian residents. The city will continue to engage these organizations to ensure all of Meridian's residents are served.

Describe efforts to enhance coordination with private industry, businesses, developers, and social service agencies, particularly with regard to the development of the jurisdiction's economic development strategy. (91.215(l)).

The city intends to enhance coordination with private industry, businesses and developers for the purpose of advancing the economic development strategy primarily through its relationship and involvement with the Meridian Development Corporation, the city's Urban Renewal Agency. In addition the City has its own Economic Development Administrator who focuses solely on the economic development goals of the City.

Coordination 91.215 (I)

Describe the efforts to enhance coordination between public and assisted housing providers and governmental health, mental health, and service agencies.

Boise City/Ada County Housing Authority (BCACHA) resources are critical for helping house Meridian's lowest income residents. While there are no public housing units in Meridian, an estimated 185 Section 8 vouchers are currently used in Meridian. The BCACHA was contacted during the Consolidated Planning process to help the city better understand the BCACHA's resources and needs. The city will continue to stay engaged with the BCACHA.

The city also engaged affordable housing developers during the Consolidated Plan process. The city is dedicated to increasing its affordable housing inventory in Meridian to ensure residents of all income levels can find housing in Meridian. City staff will continue to stay engaged with the affordable housing community to ensure the city provides important tools and resources to these developers.

The city recognizes the importance of staying abreast of programs and resources available from governmental health, mental health and service agencies. As such, the city will continue to explore ways to connect to these communities.

Describe efforts in addressing the needs of persons that are chronically homeless with respect to the preparation of the homeless strategy.

Please see the Homeless Strategy on page 27.

Describe the means of cooperation and coordination among the state and any units of general local government in the metropolitan area in the implementation of the plan.

The following units of state and general local government contributed to the development of the plan through interview, focus groups and survey participation: The Boise City Ada County Housing Authority; the State of Idaho Health and Welfare Department; planning and community development staff of the cities of Nampa and Boise; the Idaho Housing and Finance Association; and the Community Planning Association of Southwest Idaho (COMPASS).

Describe the jurisdiction's efforts to coordinate its housing strategy with local and regional transportation planning strategies to ensure to the extent practicable that residents of affordable housing have access to public transportation.

City staff are mindful of the importance of public transportation in ensuring low income residents are connected to job opportunities in Meridian and the region. As such, the city is very active in a number of local and regional transportation planning strategies. City staff actively participate in the Meridian Transportation Task Force, the Ada County Highway District (ACHD) Capital Improvement Citizen Advisory Committee, the COMPASS Regional Technical Advisory Committee and the Meridian Traffic Safety Task Force.

The city identified limited public transportation opportunities as a fair housing impediment in its 2012-2016 Analysis of Impediments to Fair Housing Choice report (AI). The city is committed to exploring opportunities to expand and improve its existing public transportation network.

Housing Needs 91.205

Describe the estimated housing needs projected for the next five year period for the following categories of persons: extremely low-income, low-income, moderate-income, and middle-income families, renters and owners, elderly persons, persons with disabilities, including persons with HIV/AIDS and their families, single persons, large families, residents, victims of domestic violence, families on the public housing and section 8 tenant-based waiting list, and discuss specific housing problems, including: cost-burden, severe cost-burden, substandard housing, and overcrowding (especially large families).

Five-year projected housing needs. The estimated housing needs are projected for the next five-year period for the following categories of persons:

- **Extremely and very low income renters.** The gaps analysis completed for the housing market analysis found a current need for 960 rental units for the nearly 1,500 renter households earning less than \$20,000 per year. If the city maintains current population growth, very low income renters experience the same population growth as the city overall, and no new units are developed to assist this group, this need will increase to 1,152 in 2015.
- **Low income renters.** According to quantitative research, there is a small gap (117 units) for the city's low income renter households. If the city maintains current population growth, low income renters experience the same population growth as the city overall, and no new units are developed to assist this group, this need will increase to 140 units in 2015.
- **Moderate income renters.** No affordability gap currently; no future gap estimated.
- **Middle income renters.** No affordability gap currently; no future gap estimated.
- **Extremely low and low income owners.** An estimated 2,089 homeowners were cost burdened in 2010. By 2015, this could exceed 2,500, if the city maintains its current population growth.
- **Moderate income owners.** No affordability gap currently; no future gap estimated.
- **Middle income owners.** No affordability gap currently; no future gap estimated.
- **Elderly persons.** The housing needs table completed for the plan indicates that there is a gap of 434 units to serve the city's frail elderly population.¹ If population growth trends continue through 2015, this number may increase to 521.
- **Persons with disabilities.** For developmentally disabled, housing needs are estimated to increase from 387 in 2010 to 464 in 2015. Housing the mentally ill is a growing concern for service providers and currently, an estimated 228 individuals that are severely mentally ill have housing needs. By 2015, this need is estimated to increase to 274. Physically disabled individuals with housing needs are estimated to increase from 387 in 2010 to 464 in 2015.

¹ Frail elderly includes seniors who cannot live independently or need assistance with activities of daily living due to mobility limitations and/or a disability.

Persons with HIV/AIDS and their families. Housing needs are expected to increase from 69 in 2010 to 75 in 2015.

- **Families.** New data on the specific housing needs of resident by family type are not available for 2010. To the extent that these populations have housing needs in the next five years, they are captured in the needs projections by income categories above.
- **Victims of domestic violence.** In 2010 there were an estimated 225 victims of domestic violence with housing needs. By 2015, this number may increase to 270, if the city maintains its current population growth.
- **Public housing and Section 8 residents.** There are no public housing units in Meridian. The Section 8 waiting list for the Boise City Ada County Housing Authority contained an estimated 5,300 individuals. The Housing Authority does not decipher between Boise City and Ada County vouchers, which means it is difficult to determine the number of Meridian residents on the waitlist. Meridian residents currently account for 40 percent of Ada County's active vouchers; assuming Meridian residents account for the same proportion of the Section 8 waitlist, as many as 480 households may currently be on the Section 8 waitlist. The Boise City Ada County Housing Authority recently closed its Section 8 waitlist. It is unknown whether they will re-open the waitlist in the future. As such, no future gap is estimated.

Sean Kelly

From: Krystal Goodman on behalf of Lori Den Hartog
Sent: Friday, September 19, 2014 2:53 PM
To: Sean Kelly
Subject: FW: Annual Action Plan

From: Lori Den Hartog
Sent: Wednesday, July 09, 2014 11:17 AM
To: Beth Geagan
Subject: RE: Annual Action Plan

Beth,

Thank you so much for your comments. I will add language to the Annual Action Plan related to the items you mentioned. I'll send you the updated language once I have it incorporated. I appreciate you taking the time to review and comment.

Lori Den Hartog
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From: Beth Geagan [mailto:bgeagan@thebalancebusiness.com]
Sent: Tuesday, July 08, 2014 10:42 AM
To: Lori Den Hartog
Cc: Ana Marie Guiles; Zoe Davis
Subject: Annual Action Plan

Hi Lori,

I have a few comments regarding your annual action plan on behalf of the Boise City/Ada County CoC.

1. Pages 22-23. Fair Housing. The CoC convenes a Housing Working Group to address barriers to housing and affordable housing inventory for special needs populations. We encourage the City of Meridian to participate in that effort, so services and funding are aligned to provide the greatest benefit to special needs populations. We are also implementing the City of Boise Fair Housing Action Plan as a contractor and your activities are consistent with City of Boise efforts. There seems to be an opportunity to collaborate on efforts to leverage funding and resources effectively across our communities while creating a consistent approach to addressing fair housing needs. If you agree with this approach, I recommend your plan be updated to reflect engagement in the Housing Working Group and

coordinating efforts on fair housing to strengthen the City of Meridian's approach and plan implementation.

2. Pages 28-29. A, B, C, D. See comments above on Housing. For the CoC, you might consider using language consistent with the CoC guidelines and the City of Boise's Annual Action Plan. All of these activities support the services and housing you talk about in your plan including McKinney-Vento funded grants. Here are some suggestions:

Purpose

The Boise City/Ada County CoC is a coordinated community approach composed of representatives of relevant organizations, which generally includes nonprofit homeless providers, victim service providers, faith-based organizations, governments, businesses, advocates, public housing agencies, school districts, social service providers, labor agencies, mental health agencies, hospitals, universities, affordable housing developers, law enforcement, legal agencies, organizations that serve homeless and formerly homeless veterans, and homeless and formerly homeless persons who are organized to plan for and provide, as necessary, a system of outreach, engagement, and assessment for emergency shelter, rapid re-housing, transitional housing, permanent housing, and prevention strategies to address the various needs of homeless persons and persons at risk of homelessness. The CoC Action Plan is a coordinated strategy that combines the Ten Year Plan to Reduce and Prevent Chronic Homelessness with the CoC strategies.

Mission

- Understand the community need related to those who are at risk of homelessness, precariously housed, and experiencing homelessness.
- Identify the causes and effects of homelessness in Boise City and Ada County.
- Develop recommendations to address homelessness and prevention.
- Foster greater awareness among policy makers and the general public.
- Coordinate housing and services to meet the community need.
- Provide stable resources whenever possible and coordinate limited resources.

Guiding Principles

- Strategically manage resources through valid and reliable data sources.
- Enhance and sustain quality of life through comprehensive services.
- Enable opportunities for those experiencing homelessness to reengage in the community.
- Enable opportunities to reengage the community.
- Create realistic expectations for our clients, providers and the community.
- Seek to build consensus and embrace the community-at-large in the CoC decision-making process.
- Endeavor to create a system of care that prevents homelessness when possible, rapidly re-houses persons experiencing homelessness and ensures those exiting homelessness do not return to the system.

Successes

CoC Strategic Action Plan

Updated the strategic plan for PY14.

CoC Guidelines

Updating the guidelines to ensure compliance with the HEARTH Act and alignment with Opening Doors. This document is reviewed annually and updated as needed.

Reporting

A Homeless Management Information System (HMIS) Expansion Grant to cover additional licenses and system administration was funded in PY13. The CoC is obtaining direct access through Idaho Housing and Finance, HMIS Lead Agency. This will enable a level of direct management reporting for the CoC formerly reserved for the third party HMIS administrator, Idaho Housing and Finance Association.

Working Groups

A working group structure of the CoC was formalized to engage CoC members and the community at large in the planning process to address CoC needs and gaps in housing and services. The Housing Working Group is implementing a tenant certification program and Landlord Liaison position to address barriers and gaps for special needs populations. The new program begins in October 2014. The Housing Working Group convenes landlords and property managers two to three times annually to ensure barriers are understood and appropriate solutions are implemented.

Strategic Funding Solutions

The City of Boise serves as the Collaborative Applicant for McKinney-Vento funding and provides coordination, grant submission and reporting for the CoC. The City's role in this process and the CoC is in response to the HEARTH Act, which consolidates three of the separate homeless assistance programs administered by HUD under the McKinney-Vento Homeless Assistance Act into a single grant program and revises the Emergency Shelter Grants program. The HEARTH Act codifies in law the Continuum of Care planning process, a longstanding part of HUD's application process to assist homeless persons by providing greater coordination in responding to their needs. The HEARTH Act also directs HUD to promulgate regulations for these new programs and processes.

The Boise City/Ada County Continuum of Care was awarded \$953,114 (Tier 1 & 2 Awards) for activities through the Supportive Housing Program, Shelter-Plus-Care Grant Program, Homeless Management Information System(s) and CoC Planning for FY 2013.