

## Where To Go

A **Mobile Sales Unit License** is obtained from the Meridian City Clerk's Office in Meridian City Hall at 33 E. Broadway Ave Suite #104. The application is available online at [http://www.meridiancity.org/city\\_clerk.aspx?id=2630](http://www.meridiancity.org/city_clerk.aspx?id=2630)

### Required Items for MSU License

- Completed MSU Application
- Copy of valid driver's license or ID card
- Two 2"x2" photographs of applicant
- Proof of insurance policy
- Proof of Central District Health approval (if applicable)
- Application fee—\$82.50
- Fingerprints taken by Idaho State Police (City Clerk will provide applicant with fingerprint card to take to ISP upon completion)

#### Disclaimer

This brochure is intended to be used for general informational purposes only, and the content is subject to exception, varied interpretation, and change. Nothing herein should be construed or relied upon as the final decision of City staff or elected officials for any purpose whatsoever.

## More Information

### **Meridian City Clerk**

Meridian City Hall  
33 E. Broadway Avenue Suite #104  
Meridian, ID 83642  
Phone: (208) 884-4433  
[http://www.meridiancity.org/city\\_clerk.aspx?id=111](http://www.meridiancity.org/city_clerk.aspx?id=111)

### **Online Permit Process**

Permits can be accessed online at: <http://www.meridiancity.org/uploadedFiles/Mobile%20Sales%20Unit%20License%20Application%208-13.pdf>

### **Meridian Police Department**

1401 E. Watertower Ln  
Meridian, ID 83642  
Phone: (208) 846-6678  
Fax: (208) 846-7366  
Dispatch: (208) 377-6790  
Emergency: 911

### **Code Enforcement**

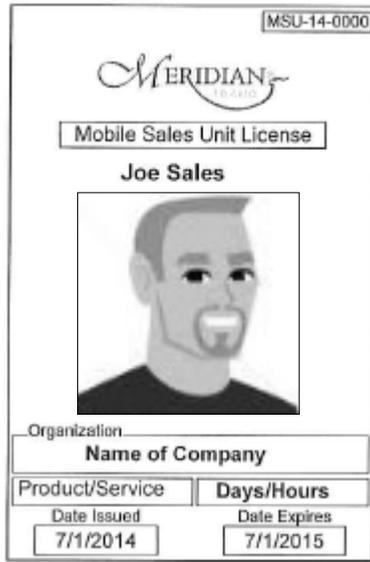
Meridian Police Department  
1401 E. Watertower Ln  
Meridian, ID 83642  
Phone: 208-846-7326  
Fax: 208-846-7366



## Meridian Police Department Code Enforcement

## Mobile Sales Unit (Solicitor License)

# The Mobile Sales Unit License



A Mobile Sales Unit Badge will be issued to approved solicitors. This badge will have a photograph of the solicitor as well as a MSU number and the City of Meridian Logo.



The reverse of the Mobile Sales Unit Badge will have a City of Meridian seal with the Meridian City Clerk's signature across it.

**CITY OF MERIDIAN LICENSE**  
 33 East Broadway Avenue Meridian, ID 83642 ph 888-4433 fax 888-4218

No. MSU-14-0000

FOR: Mobile Sales Unit Fees Paid \$82.50 Dollars

Issued by the City Clerk's Office of the City of Meridian, conforming with the laws of the State of Idaho and the ordinances of the City of Meridian, Idaho.

Licensee: Joe Sales

Business Name: Name of Company

Goods or Services: Product/Service

Hours of Service: Days/Hours

Location of Operation: Location of Business

Telephone: Business Phone Number

Date Granted: 07/01/2014 Date Expires: 07/01/2015

Receipt No. 012345 \*\*Must be signed/sealed by City Clerk (or Dep.)

License Holder (Display) \_\_\_\_\_ City Clerk

This Mobile Sales Unit License will also be issued to approved solicitors in the City of Meridian.

Solicitors are required to display one, or both, of these identifications while conducting sales.



## Soliciting in the City of Meridian

A license is required to sell, door-to-door, any goods or services within Meridian city limits. This license is called a Mobile Sales Unit (MSU). People offering any services or goods door-to-door must have a Mobile Sales Unit License displayed.



Soliciting without a Mobile Sales Unit License is a violation of Meridian City Code and is a misdemeanor; if convicted, a violator may be fined up to \$1,000 and/or be imprisoned for up to six months.



### A Mobile Sales Unit License is not required for:

- First Amendment activities on private or public property
- Someone invited to the property
- Any trade, gift, offer, or display required by law or court order
- The occasional sale by local school students of admission to a function to their school, or of goods or services in support of a school program
- Insurance producers that hold a valid state license